

DON PEDRO & KNIGHTS ISLAND STREET & DRAINAGE MSTU ADVISORY COMMITTEE
November 7, 2014 – Regular Meeting
2:00 P.M. – San Casa Conference Room

Attendees: Linda Cotherman, Jeffery Jacobson, Timothy Malone, Donald Milroy and William McNulty

County: John Elias, Mike Dallenbach, Dawn Harrison and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 2:00 p.m. A roll call was taken. A quorum was present.

The minutes from September 10, 2014 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit):

- None

Old Business:

- Bridge Work – There was discussion regarding the last report and itemized listing from York. The State bridge inspection reports are no longer public record. The Committee requested Ms. Harrison to contact Kimberly Keene to get a copy of the report and justification for the wood replacement. There was discussion regarding the dollar amount to budget for the bridge work. The Committee agreed to budget \$75,000 in both FY2016 and FY2017. Ms. Harrison will follow up with Engineering to get a plan. Bridges are inspected every other year; however the State does not provide a schedule of specific dates. The Committee would like a copy of the State Inspection Report to compare to the York Inspection Report that was done last year.
- New Landscaping in the right-of-way (ROW) – There was an internal meeting after the last regular MSTU meeting regarding the landscaping in the ROW. All of the encroachments will be addressed when the new road design/build contract is put in place. Mr. Elias reported that a meeting will be set up with a member of the committee, Community Development, Zoning, Code Enforcement, and Public Works Departments to discuss the items and locations of the items being placed in the ROW. The Committee agreed that they are not requesting the County to come in and clear everything out of the ROW; they want to stop all new items from being placed in the ROW and slowly address the old items. There was discussion regarding selective enforcement and the difficulty enforcing if all property owners are not made to follow the same set of rules. The committee agreed they want to address the new items being placed in the ROW without a permit.
- Speed Limit Reduction – The committee agreed at the last meeting to get property owner input. Letters supporting the reduction were discussed and reviewed. The Sheriff's Department Deputy is in support of the reduction. This change will require a new ordinance be created. The Committee asked Ms. Harrison to move forward with the ordinance creation and sign changes.
- Status of RFP – A copy of the draft document was distributed for discussion and review. The design/build document will include a copy of the Penn State report. There was discussion regarding utility lines. Mr. Elias asked the members to send any comments or request for changes to Ms. Harrison; the Committee agreed to supply them via email by Monday November 24, 2014. Mr. Elias asked that any road issues that arise until the new contract is in place, be reported to Customer Service. The beach access parking will remain part of this contract to ensure continued grant funding.

New Business:

- Financials – The draft 12 Month Actual report was distributed for review and discussion. Ms. Harrison will email a copy of the final FY2015/2016 Budget.

Open Discussion:

- None

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Citizen Input on MSTU Related Items (5 Minute Limit):

- Mr. Goranson Question: Was Gator Construction was paid in full.
Answer: Yes they were.
He stated that the new contractor will have a hard time determining where the roads are actually located due to the meandering of the road, and the placement of palm trees, rocks, piles, and pavers in the ROW. The 50ft ROW has been encroached upon for years.
- Mr. McNulty stated that residents that have encroached into the ROW will have to be dealt with in a sweep or it will create other issues.
- Ms. Cotherman suggested that some of the encroachments could be adopted as beautification.
- The design/build process will mark the ground and will make the ROW known to the residents.
- Ms. Yates Question: If the contract goes out to bid in January, what sort of time line will it take for the project to begin?
- Answer: It should move quicker because it is a design/build instead of a design project and a separate build project. The project should be done within a year barring any unforeseen complications.

The next meeting was previously scheduled for Wednesday February 11, 2015 at 2:00 p.m.

The meeting was adjourned at 3:05 p.m.

Submitted by:

Sandy Wright
Public Works Department

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